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**Please Post**

**POSITION ANNOUNCEMENT**

**March 12, 2025**

The Homewood City Board of Education is accepting applications for the 2025-2026 school year in the following area:

**Student Assistance Counselor**

Applicants should be **properly certified** for the position. Salary will be based on experience and qualifications. (Certified, 10 month)

Applications may be [submitted here](https://al50000136.schoolwires.net/Page/4671).

Internal applicants should only submit an email of interest and a current resume to Dr. John Lowry.

*It is the policy of the Board that no person in this district shall, on the basis of race, sex, religion, belief, national origin, age, disability, ethnicity, sexual orientation, gender identity, and/or any personal characteristic(s), or an affiliation with the Boy Scouts of America, be denied the benefits of, or be subject to discrimination in any education program or activity. This includes employment, retention, and promotion.*

**HOMEWOOD CITY SCHOOLS**

**Role Description**

**POSITION TITLE:** Student Assistance Counselor (10 month contract)

**QUALIFICATIONS:**

* Master’s Degree in clinical social work (or related field) with valid Alabama licensure
* Knowledge of and clinical experience working with youth: substance abuse and mental health issues; individual, group, and family counseling; case management; crisis prevention, intervention, and management; implementing and facilitating K-12 curriculum-based programs; utilizing community resources
* Ability to establish credibility with all constituents, effectively manage sensitive issues, and work with all levels of an organization
* Excellent interpersonal, organizational, time-management, and problem-solving skills
* Experience in a school setting preferred
* Physical and emotional ability and dexterity to perform required work and move as needed in a fast-paced, high-intensive work environment
* Ability to deal with confidential and sensitive information in a professional matter

**REPORTS TO:** Director of Academic Programs & Services

**PERFORMANCE RESPONSIBILITIES:**

* Collaborates with K-12 teachers, staff, and parents in understanding and meeting student needs
* Serves as liaison between student, home, school, and community resources
* Provides counseling, skill training, support services, and case management for students who have or are at risk for developing significant problem behavior(s) that may impair their ability to effectively participate and benefit from their education
* Conducts screenings and assessments
* Utilizes data and best practice to assess student needs for improved academics, attendance and discipline
* Assists district-wide with crisis prevention, management and stabilization
* Serves as an active participant on building based Problem Solving Teams
* Remains available and on-call for students, faculty, and parents for consultation
* Works collaboratively with school counselors and other district personnel
* Utilizes data to assess the needs of students and utilizes optimal services to intervene, support and highlight improved indicators in the areas of academics, attendance and discipline
* Maintains relationships with community agencies and resources
* Appropriately documents and maintains confidentiality regarding student records and data
* Facilitates student, parent, faculty, and community in-service and trainings
* Conducts parent conferences
* Adheres to local Board policies and procedures, and other like directives, as well as state, federal, and local laws
* Assists the Director of Academic Programs and Lead Student Assistance Counselor
* Abides by professional Code of Ethics
* Maintains professional growth and licensure
* Performs other duties as assigned by the Superintendent(s) or Director of Academic Programs

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